



HINSDALE
HUMANE
SOCIETY

Volunteering



"When I volunteer, I feel so needed. Volunteering allows me to give the animals a chance to be loved, and cared for just for who they are. It's the part of my week I most look forward to."

Diane Novak,
HHS Volunteer Dog Walker

Volunteers at Hinsdale Humane Society are vital to our organization. With their help, we are able to provide continued care, love and attention to our furry friends until they find their forever homes.

We welcome fellow animal lovers and friends to join our special group of compassionate volunteers.

Questions? Contact our volunteer coordinator at
volunteer@hinsdalehumanesociety.org or 630.323.5630 ext. 24

Becoming a volunteer is as easy as 1 - 2 - 3

- 1** Start by filling out our volunteer information form. This form will let us know when you are available, how to contact you and what volunteer opportunities you are interested in.

Let's get acquainted!*



- 2** If it seems like a good fit and we have an opening that works with your availability and interests, our volunteer coordinator will email you with information about the application and orientation process.
- 3** Once the online orientation is complete, we will schedule a time to collect the \$25 volunteer fee and start the initial training.

The \$25 fee covers the cost of a volunteer T shirt and offsets the cost of training time.

Volunteer Requirements

Working with animals can be fun and rewarding, but safety for volunteers and our animals is always a top priority.

Because the animals we take in are often of unknown background or history, and are living under stressful conditions, Hinsdale Humane Society holds a high standard for all volunteers.

- Volunteers must be 18 years of age*
- Volunteers are expected to help assure continuity and consistency by committing to a regular weekly schedule of at least one hour/week or 4 hours/month.
- Volunteers are expected to follow all general guidelines and protocols.



*High school aged students looking for a long-term commitment are encouraged to join our Junior Board

Community service hours and service learning opportunities may be available to high school students, age 16 or older who have a specific requirement.

Students under 16 who are completing service hours will be required to be accompanied by a parent or guardian.

Volunteer Opportunities

There are a variety of ways to volunteer with Hinsdale Humane Society

Work with animals

- Dog Walker
- Cat Socializer
- Foster Family
- Pet Therapy
- Pet Transport

Work with people

- Reception
- Fundraising
- Special Events
- Junior Board

Work with computers

- Administrative assistance
- Website photography
- Website videos

General Assistance

- Opening procedures
- Closing procedures
- Gardening
- Building Maintenance



Community service opportunities may be available for those looking to complete court appointed hours. Only certain charges will be accepted. Court appointed volunteers will only be eligible for general assistance opportunities when openings become available.

Working with animals



Dog Walker

Exercise and provide companionship and sometimes grooming for our shelter dogs by walking them outside on HHS property. All walkers start with “easy temperament” dogs and after exhibiting consistency in schedules and following protocol, may be chosen to participate in further training to work with more challenging pets.

Cat Socializer

Socialize shelter cats, on-site, with playtime and grooming.

Foster Family

House shelter animal(s) until ready for adoption. Animals are either recovering from illness, pregnant, not socialized, or too young. HHS provides all necessary food, equipment, and medication. Ability to care for animals with special needs and transport them to veterinarian as needed. Time commitment varies depending on needs of animal. Foster families require an additional orientation and must pay for an annual license through the Illinois Department of Agriculture.

Pet Therapy

Working with your evaluated pet, volunteers in the Pet-a-Pet program visit nursing homes, assisted living facilities, and rehabilitation centers. Our Pet Partner licensed teams visit hospitals, pediatric rehab facilities, libraries and schools through our CARE (Canine Assisted Rehabilitation) program.

Pet Transport

Using your own car or the shelter’s van, volunteers drive shelter animals requiring spay or neuter surgery to local veterinarian. Trips are usually scheduled early in the morning. Current driver’s license is required.



Working with people



Reception

Greeting the public in person and on the phone at the shelter's reception desk. Strong customer service, organizational skills and phone etiquette are required

Special Fundraising Events

Assist the PR Special Events Director with annual events like Pet Walk & Run, and seasonal events. There are a variety of volunteer opportunities available year round including: festivals, parades, events in the community and promotions at area pet stores.

Humane Education

Assist our Humane Educator with conducting HHS outreach program, and shelter tours. Flexible hours, shadowing with a current volunteer and training in each of our programs is required.

Junior Board

The Hinsdale Humane Society Junior board is an organization of high school students, age 14-18 dedicated to the promotion of education, awareness of humane treatment of animals and their advocates and the promotion of animal rescue. Junior Board members assist with our general fundraisers, social media and are our primary source of counselors for our summer camp programs.

Working with computers

Administrative assistance

Responsibilities vary but may include tasks such as updating the shelter's databases at our Katherine Legge Staff office, assisting with word processing/writing and general cleaning. Basic computer knowledge of word, excel, excellent phone/communication skills, flexible weekday hours are necessary.

Website photography

Capturing the unique characteristics of our adoptable pets, editing and sizing for our website. Your own camera and general photo editing skills required.

Website videos

Taking short videos to capture each pet personality in action.



General assistance

Opening & Closing procedures

Assisting staff with general cleaning tasks such as laundry, dishes, vacuuming, mopping, etc of the shelter prep areas and lobby. Cleaning takes place for two hours before the shelter opens or the last two hours of business each day.

Student Community Service Learning

Students under 18 looking for short term service learning projects/hours can help with our social media outreach and/or log hours completing clicker training in the dog kennels.

Building Maintenance General maintenance tasks performed on an as needed basis.

Gardening as needed.